



Knovada Communication Tools

Manage and support your most important asset:
YOUR EMPLOYEES with a cost effective Communication
and Management Tools that provides:

- Posting job openings on the company's website
- Online application and submission
- Hiring matrix to evaluate applicants
- Employee work scheduling and time management
- Employee appraisals
- Employee career pathing
- Online communications with employees and customers
- System administration controlled by the HR staff
- Easy to use customization options
- No IT resources required

A CLOSER LOOK AT THE KNOVADA COMMUNICATION TOOLS

Improving productivity through effective communications



Knovada is an internationally recognized provider of enterprise solutions with a focus on the delivery of web enabled integrated software solutions for human resources, education and training and employee/customer communications. With a modular design and component architecture, the organization can select those specific elements which provide the greatest value to the enterprise thereby achieving the lowest total cost of ownership while maximizing the return on their software investment.



We are positioned to capitalize on our products today and continue to support corporations and their visions for the web in the future. Knovada has developed various web based business tools with features and functionality applicable today. With speed and efficiency, our web based software solutions enable corporations to realize significant return on their investment in a short period of

Online Surveys

- Use random question generation to administer custom surveys for different audiences.
- Set time limits for surveys to ensure convenience for participants.
- Include multimedia video and images to capture responses based on visual feedback instead of just text descriptions.
- Allow participant to start, stop, and restart the survey using a unique control number.
- Generate tracking and measurement reports instantly or at regular time intervals for the fastest and most convenient analysis of survey responses.
- Flexible survey formats allow you to determine question layout and style mix and match multiple choices, free response, short essay and other question styles.



POWERFUL FLEXIBLE SCALABLE SIMPLE FAST COST EFFECTIVE

Online Newsletters

- Dramatically decrease the cost of delivering information to any size audience by eliminating cost of printing and mailing ... whether you need to reach 10 or 100,000 viewers, Knovada can help you substantially lower your cost per viewing.
- Publish newsletters and articles in a relational database format for maximum security, reliability, and scalability.



Message Board

- Our message board system provides a means for employees and clients to ask questions and search previously posted questions. Additionally, the system also provides the ability to intelligently route questions to the appropriate person or organization within your company. This improves the effectiveness and efficiency of your corporate communications and customer service response times.



Digital Dictionary

- Our digital dictionary system provides a searchable database of terms and definitions. You can provide multiple integrated dictionaries to your users. When adding terms and definitions you can select which dictionaries to associate with the term and definition. There is also the capability to restrict user access to identified dictionaries.



Reference Library

- Our reference library allows you to search content in newsletters, dictionaries, web sites, curriculum, and the document library. You are able to search for a word or phrase and select your search scope. This system enhances the integration of all the content searchable systems in the site.



Web Sites

- The Web site system allows you to create your own database of searchable web sites. You can enter a title, the URL, and a description of the website or web page that you are referencing. You can now create your own web portal with only the sites that are necessary and relevant for your employees and customers.



Document Library

- The Document Library allows you to download documents. The system allows you the ability to enter key words or phrases about the document that can be searched by an employee or customer. The document is available for downloading for review. This ensures that there is one place that employees and customers can go for the most recent version of a document.



Phone Book

- Our centralized phonebook systems enable anyone who has access to the system to very easily and quickly locate anyone that is in the system. Now you can have one place to go to find a person. Additionally if this system is integrated with the office location system, you not only get the persons phone number, you also get the hierarchy of phone numbers such as office manager, district manager, and regional manager for the person that you are trying to find. Users also have the ability to search for a geographical location.

